



kindred management llc

Move-Out Check List

Wear and tear is a part of everyday life and we take this into account in your final walk through. The initial inspection at move-in records any damages to the home at that time that you will not be held responsible for. Please note that your home is required to be **professionally cleaned and the carpets must be professionally shampooed (receipts will be required as proof)** upon move out. Here are the items we will be evaluating upon move out:

General

- ☐ **Air Vents** – Clean and free of dust
- ☐ **Baseboards** – Clean and dust free
- ☐ **Doors** – Interior and exterior must be clean including but not limited to; door jams, door knobs, threshold and side lights
- ☐ **Carpeting** – Must be **professionally cleaned**, receipt of service is due upon move out per your lease agreement
- ☐ **Flooring** – Vinyl and tile floors must be swept and mopped. Hard wood floors should be swept and damp mopped ***DO NOT STRIP/ WAX HARDWOOD FLOORS***
- ☐ **Light Bulbs** – Should be replaced wherever bulbs are needed with compatible light bulbs
- ☐ **Light Fixtures** – Interior and exterior light fixtures must be dust free and cleaned including ceiling fans and blades
- ☐ **Outlets and Switch Covers** – Replace any damaged or broken receptacles (should match existing) and clean all covers to be dust & dirt free.
- ☐ **Smoke Detectors** – All should be cleaned and batteries replaced
- ☐ **Trash** – All trash must be removed from premises and trash cans must not be left out

- ☐ **Walls** – Must be wiped clean and dusted. Nails are to be removed and holes to be patched.
- ☐ **Windows** – Interior and exterior glass to be cleaned in every room, window tracks should be dusted and free of debris, screens should be cleaned and replaced/repared where damaged
- ☐ **Window Sills and Window Treatments** – Should be dusted and cleaned in every room. Blinds and curtain rods should be clean and free of dust and replaced/ repaired where damaged

Kitchen

- ☐ **Cabinets and Drawers** – All items must be removed and cabinets and drawers thoroughly cleaned
- ☐ **Countertops and Backsplashes** – Cleaned, free of grease, debris or food particles
- ☐ **Dishwasher** – Ensure appliance is in operation, cleaned and sanitized
- ☐ **Garbage Disposal** – All food debris should be removed and odor free
- ☐ **Stove Top and Oven** – Racks and broiler pan should be completely wiped down and oven thoroughly cleaned of any debris

☐ **Refrigerator** – Interior and exterior washed throughout removing all bins and racks for cleaning. Freezer should be defrosted if necessary. Floors behind and underneath should be swept and mopped.

Bathrooms

- ☐ **Toilets** – Entire fixture should be scrubbed and sanitized with all stains removed
- ☐ **Sinks/Faucets/Mirror** – Should be cleaned and free of streaks or spots
- ☐ **Bathtubs/showers** – Clean and removed all stains, dust, mineral deposits and/or soap residue, caulk/grout tubs as necessary
- ☐ **Floors** – Ensure floor is swept and mopped
- ☐ **Exhaust Fans/Light Fixtures** – Cleaned and free of dust

Exterior

☐ **Trash/Debris/Leaves** – Remove all personal belongings from the yard and dispose of all trash and debris. Decks, patios, porches & walkways should be broom swept.

Basement/Laundry

- ☐ **Basement** – Remove all personal belongings from the basement and dispose of all trash and debris. Unfinished floors should be broom swept. Finished floors should be mopped. Carpets should be professionally cleaned.
- ☐ **Washer & Dryer** - Ensure appliances are in operation, cleaned and sanitized

Additional Notes

- ☐ **Utilities** – Must remain in your name until the next business day after the expiration of your lease.
- ☐ **Pests** – If there is an infestation of pests the issue will need to be addressed prior to your move out.

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We hope you have enjoyed your residency here with us at Kindred Management!
**If you have any questions, please feel free to reach out to us at the office,
304-433-6160 or by email to manager@kindredpmwv.com**

VENDORS

This is a list of vendors we have used in the past. We do not require these vendors to be used nor do we offer any guarantees of work if these vendors are hired.

CLEANING

Jessica Knill-Lopez Cleaning Service

(304) 995-7937

CARPET CLEANING

Americlean

(301) 739-4640